

# Job Opportunity



## Why the Y?

### Imagine.....

- A place where you are a part of one of the most respected human services organizations in the world;
- A place where your work positively influences the lives of others in so many ways;
- A place where you can flourish in a values-based environment;
- A place where you will build a better future not only for yourself but also for those you serve.

### At the YMCA

- you will feel connected to community,
- you will meet new people,
- you will expand your knowledge base,
- you will have career development opportunities
- you will experience a rewarding job by helping support the building of healthy communities

Imagine accomplishing all of this while having fun in a challenging and dynamic atmosphere!  
This is “Why the YMCA”.

### Our Y

With health and fitness branches, camps, child care centres, community programs and newcomer services across the region, reaching from Windsor in the West, North to Goderich, South to Point Pelee National Park and East to Woodstock, the YMCA of Southwestern Ontario is committed to the development of healthy communities. Our locations, programs and services are designed to help our members and participants grow in spirit, mind and body and are open to people of all backgrounds, beliefs and abilities.

This commitment includes a special focus on the region’s children and youth. From the kids in our camps and those participating in soccer and swimming lessons, to youth who are new to our communities from around the world, the Y is committed to helping our next generation to grow and thrive, as healthy individuals and passionate future leaders.

In the past year, the YMCA of Southwestern Ontario has supported more than 165,000 participants with opportunities to learn, grow and live healthy lifestyles.

“The Y has given me more than I could imagine. It has helped my children have a happy, healthy Mom – and you can’t put a price on that.” ~ Mary

“Y” not join these participants, our nearly 91,000 members and over 2500 employees and volunteers in the region to share our vision of a healthy community?

# Job Opportunity



As we continue to grow, we have a need for the following position:

**Date:** November 25, 2019

**Position:** Language Skills Instructor

**Location:** YMCA Learning and Career Centre

**Start Date:** open until filled

**Compensation:** Commensurate with experience

**Hours:** Monday to Thursday 9:30am to 3pm, Friday 9:30am to 12pm

**Benefits:**

- A complimentary YMCA membership which encourages you to embrace the Y's philosophy of health and well-being
- A discount on our Childcare and Camp programs

**Responsibilities:**

- Provide language instruction for up to 20 newcomers following curriculum outline (Classes have continuous intake)
- Ensure that the materials used are appropriate for the level of the students
- Focus on language learning by providing skills that will orientate the student to everyday living in Canada, and in Windsor/London, particularly, using the four language skills of listening, speaking, reading and writing
- Prepare lesson plans that reflect a progression in language learning as well as a review procedure following LINC guidelines as units of study in line with the Canadian Language Benchmarks and the Portfolio Based Learning Assessment guidelines.
- Plan and organize in and out-of class activities for students to enhance their language capacity and help to orientate them to the life of the community
- Maintain students' attendance records
- Submit a monthly report indicating the content and activities of the class

# Job Opportunity



- Observe students' performance, and record relevant data to assess progress
- Keep informed about issues and regulations, which affect the lives of the students
- Participate in Professional Development opportunities as they arise such as the annual TESL Conference
- Prepare written reports; participate in staff meetings and training sessions

## Qualifications & Experience:

- Must have a university degree
- A Canadian teaching certificate of authorization issued by a provincial institution or a provincial ministry is an asset
- Must be TESL Ontario Certified
- Standard First-Aid and CPR Certification required
- Strong interpersonal and organizational skills
- Good presentation skills
- Self motivated and able to work well independently and in a team environment
- Ability to be very diplomatic when dealing with learners and colleagues.
- Good computer skills utilizing Microsoft Office applications, internet, and email programs
- Must provide a current Criminal Reference Check as per the Association's policy

## Competencies:

- **Integrity** – Demonstrates responsible behaviour at all times and maintains high ethical standard
- **Diversity:** appreciates that people with different opinions, background and characteristics bring a richness to the YMCA, our community and Canada
- **Self Management:** works independently with minimal supervision
- **Service Orientation:** Express joy and interest in serving others; ensures a 24 hour turn-a-round on all telephone, in-person and e-mail inquiries from participants and colleagues

# Job Opportunity



- **Communication** – Communicates in a thorough, clear and timely manner; Listens attentively to comprehend both the factual content of a message and the feeling being expressed
- **Problem Solving** – Identifies an issue and works towards a solution; Manages own time in order to concentrate efforts on priority projects.
- **Creativity and Innovation** - Develops new ways or adapts existing ideas to help achieve the desired result.
- **Conflict resolution:** facilitates appropriate and timely solutions to conflict
- **Relationship Building:** builds positive interactions both internally and externally to achieve work related goals
- **Sense of Community:** demonstrates an awareness and understanding of community and responds to identified needs
- **Teamwork:** Participates proactively in the development of team goals, plans and outcomes
- **Commitment to Organization Vision and Values** – Demonstrates and promotes a personal understanding of and appreciation for the Mission, Vision, Strategic outcomes and values of the YMCA.
- **Tolerance for Ambiguity:** functions effectively in situations of less than perfect or incomplete information

## To Apply:

1. Submit resume and cover letter to [roxanne.gilroymachado@swo.ymca.ca](mailto:roxanne.gilroymachado@swo.ymca.ca)

We thank all applicants for their interest; however only those selected for an interview will be contacted.

**The YMCA of Southwestern Ontario is committed to providing a barrier-free environment for all stakeholders including our members/participants, employees, job applicants, suppliers, and any visitors who may enter our premises, access our information, or use our services. As an organization, we respect and uphold the requirements set forth under the Accessibility for Ontarians with Disabilities Act (2005), and its associated standards and regulations.**